

City of Preston
 Regular City Council Meeting
 September 9, 2024
 Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.
 The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Dylan Meyer, Adam Reuter, Jason Thomson, Matt Gerardy. Absent: Matt Petersen

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief, Chad Gruver.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by J. Thomson, seconded by D. Meyer. Motion carried.

CONSENT AGENDA: Motion to approve the consent agenda including minutes of last meeting, financial reports, payment approval of unpaid claims, utility reports, refrigerator rebate-\$50-D. Willey, seconded by JT Thomson. Motion carried.

Payee	Description	Amount
UNIFORM DEN INC	BALLISTIC VEST FERGUSON	1,472.00
CARDMEMBER SERVICE	MEALS FOR SRO SCHOOL	733.46
GRUVER, CHAD	MILAGE REIMB C GRUVER SRO TRAINING	282.97
AT&T MOBILITY	PD PHONES/HOT SPOTS	127.89
PRESTON TELEPHONE COMPANY	AUGUST 2024 PHONE SERVICE	893.50
LYNCH DALLAS PC ATTORNEYS AT LAW	REVIEW LAW ENFORCEMENT SERVICES	122.50
ANIMAL CARE EQUIP AND SERVICE LLC	BITE PROOF SAFETY GLOVE	143.09
JACKSON COUNTY RECORDER	RECORDING 28E CITY OF MILES	37.00
MAINSTAY SYSTEMS OF IOWA LLC	VPN LICENSE	95.00
PRESTON AMBULANCE	BUS TRAINING	100.00
USCELLULAR	FD CELL BILL	28.98
AMAZON CAPITAL SERVICES	SAFETY GLASSES	395.74
IOWA MUN WORKERS COMP.	INSTALL 3 24-25	870.00
PRESTON MUNICIPAL UTIL.	AUGUST 2024 UTILITY PAYMENT	8,679.72
BEHN STUMP GRINDING	GRIND OUT 6 STUMPS AND CLEAN UP	550.00
1ST AYD CORPORATION	12 TRAFFIC YELLOW PAINT	119.48
IOWA ONE CALL	36 EMAILS JULY 2024	32.40
WELLMARK BLUE CROSS & BLUE SHIELD	SEPT.2024 HEALTH INS.	14,626.46
PRESTON MUNICIPAL UTIL.	JULY 2024 UTILITY PMT	428.41
PRESTON TELEPHONE COMPANY	JULY 2024 PHONE SERVICE	81.50
BAKER & TAYLOR BOOKS	3 BOOKS	185.55
QUILL CORPORATION	LABELS/HIGHLIGHTERS	876.07
JOHN DEERE FINANCIAL	LATCHES FOR NEW DOORS PARKS	59.95
GERARDY OUTDOOR POWER	TORO REPAIRS	107.26
KUNDE EXCAVATING & QUARRY INC	PEPPERMINT PARK-JACK HAMMER	150.00
SIEVERDING, TYLER	REIMB-CEMENT PEPPERMINT PARK	413.69
ECIA	KEEP IOWA BEAUTIFUL MATCH FY24	500.00
JACKSON COUNTY TREASURER	TAXES HARVEST HEIGHTS LOTS	1,028.00
JACKSON CO. MUNICIPAL ASSOC.	MEMBERSHIP DUES 2023 2024	50.00
MADISON NATIONAL LIFE INS CO INC	SEPTEMBER 2024 LIFE INSURANCE	360.20
CARDMEMBER SERVICE	CIVIC SYSTEMS SYMPOSIUM T.LEE	392.54
IOWA MUNI FINANCE OFFICERS ASSOC.	IMFOA FALL CONFERENCE S. GANZER	190.00
PRESTON TIMES	08/12/24 CLAIMS	277.34

TOTAL COMFORT HEATING & COOLING	REPAIR PVC DRAIN OLD CITY HALL	100.97
MAQUOKETA STATE BANK	AUGUST 2024 MAINT FEE	44.73
EASTERN IA EXCAVATING & CONCRETE LLC	AMOS ST CONTRACT PAYMENT #2	181,516.33
ORIGIN DESIGN	AMOS ST FIELD SERVS DURING CONSTR	25,076.71
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,320.95
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
MICROBAC LABORATORIES INC.	DRINKING WATER ANALYSIS	149.00
	BORE GAS & WATER LINE ROLING	
BURKEN UNDERGROUND LLC	RESIDENT	1,858.05
HAWKINS INC	80 AZONE	456.74
CARDMEMBER SERVICE	POSTAGE SAMPLE TO KEYSTONE LAB	44.10
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL NPDES PERMIT FEE 2024-2025	210.00
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES JULY 2024	710.00
ACCESS SYSTEMS	MOTOR REPLACED SHAPR MACHINE	347.00
ELECTRICAL ENG. & EQUIP.	GENERATOR REPAIR	455.00
VC3 INC.	ITnBox SUPPORT	0.00
VC3 INC.	ITnBox SUPPORT	853.11
VC3 INC.	ITnBox SUPPORT	853.11
CARDMEMBER SERVICE	HOTEL WPPI CONFERENCE R. ERNST	133.58
MAQUOKETA VALLEY ELECTRIC COOP	SECURITY LIGHT	9.34
PER MAR SECURITY SERVICES	MONITORING SERV-09/24-11/24	139.71
NORSEMAN DIESEL SERVICES	TRVL/LABOR-ASSIST WITH URGE TEST	1,171.56
WPPI	AUGUST 2024 POWER PURCHASE	65,459.86
MAQUOKETA MUN. ELEC.UTIL	O-RINGS	-117.28
MAQUOKETA MUN. ELEC.UTIL	O-RINGS	117.28
COMPASS	5000 WINDOW PEAL & STICK ENV.	804.16
ROLING, GARY	CENTRAL AIR REBATE	150.00
ROLING, GARY	GAS FURNACE REBATE	100.00
ST. JOSEPH'S CATHOLIC CHURCH	2024 INTERIOR LED LIGHTING PROJECT	863.00
WILLEY, DAN	REFRIGERATOR REBATE	50.00
CARDMEMBER SERVICE	HOTEL E. TIETJENS IMAU MUTAL AID MTG	205.99
CARDMEMBER SERVICE	GAS BOOTCAMP J. GEERTS	1,432.69
IOWA ASSOC. OF MUN. UTIL.	GAS OQ TRAINING J. GEERTS	193.75
WESTSIDE AUTO REPAIR	OIL CHANGE GMC 1500 GAS TRUCK	82.00
CLAYTON ENERGY CORPORATION	JULY 2024 COMMODITY INVOICE	1,539.88
CLAYTON ENERGY CORPORATION	AUGUST 2024 RESERVATION INV	6,886.35
PEFA INC.	AUG 2024 PEFA INVOICE	2,733.64
REDING, STEVE	GAS WATER HEATER REBATE	25.00
ENERGY ECONOMICS INC.	METER TESTING - 11 METERS	2,060.37
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	2,232.67
JACKSON COUNTY SHERIFF'S OFFICE	DONATION FOR K9 BONO	500.00
WASTE AUTHORITY OF JACKSON COUNTY	AUGUST 2024 TIPPING FEE	3,403.47
CLINTON CO AREA SOLID WASTE	RECYCLING-AUG 2024	229.50
QUILL CORPORATION	COPY PAPER ADD ROLLS	49.13
QUADIENT LEASING USA INC	LEASE PAYMENT - POSTAGE MACHINE	196.38
WESTERMAN, CYNTHIA	ALL PAID REFUND DUPLICATE PAYMENT	102.00

TOTAL 339,221.53

APPROVED EXPENDITURES BY

FUND:

GENERAL FUND	21,725.28
DEBT SERVICE FUND	0
ROAD USE TAX FUND	206,089.54
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	0
WATER FUND	6,373.65
SEWER FUND	6,168.48
ELECTRIC FUND	74,896.26
GAS FUND	19,057.92
GARBAGE FUND	4,771.40
STORM WATER FUND	0

AUGUST 2024 REVENUES

GENERAL FUND	77,235.47
ROAD USE TAX FUND	475,794.37
EMPLOYEE BENEFIT TAX	64,116.22
EMERGENCY	36,583.16
TIF	5,520.93
CUSTOMER DEPOSITS	28,573.65
DEBT SERVICE FUND	-37,087.86
WATER FUND	708,759.32
SEWER FUND	556,622.42
STORM WATER FUND	58,717.81
ELECTRIC FUND	748,086.89
GAS FUND	673,060.39
GARBAGE FUND	60,753.91

CONTRACT PAYMENT: Origin Designed requested approval of Contract payment #2 to Eastern Iowa Excavating & Concrete for work on the Amos Street reconstruction project in the amount of \$181,516.33. Ganzer gave a breakdown of payments to date and anticipates one additional payment will be needed at completion of the project. A motion to approve payment #2 to was made by D. Meyer, seconded by JT Thomson. Motion carried.

RESOLUTION 2024-7: A Resolution authorizing unbudgeted transfers from the Library Trust fund to the General fund. The Trust fund has a balance of \$14,562.47 that was set aside for building maintenance and improvements. The rooftop heating and cooling unit needed to be replaced. The transfer of funds would close out the Library Trust Fund. Motion to approve Resolution 2024-7 as presented was made by D. Meyer, seconded by A. Reuter. Motion carried.

PAYMENT to Total Comfort: The new rooftop heating and cooling unit was installed by Total Comfort at the same price as the quote presented at a previous meeting. A request for payment was presented in the amount of \$20,775.00. A motion to approve payment was made by JT Thomson, seconded by D. Meyer. Motion carried.


HALLOWEEN PROCLAMATION: Tyler Sieverding announced by proclamation that the date and time for Trick or Treat for Halloween will be held on Sunday, October 27th from 4:00-6:00pm.

OTHER BUSINESS: Ordinance Enforcement update was presented by Chief Gruver that included a recent administrative citation, drafted letters that have been sent out on junk vehicles, and a drafted letter from city

attorney for a notice to abate a nuisance property. Gruver also reminded the council of Homecoming week, Sept 23-27, with parade to be held at 2:15 on Friday. He will have signs for no parking on the parade route.

Amos Street update: Sieverding informed everyone that while Eastern Iowa was here for the street project, we asked them to look at the storm water issue on East Davis Street to make recommendations to alleviate the back up of storm water. City Engineer, City staff and Eastern Iowa met at the site today and was given an estimate of \$30,000 to 40,000 to make the necessary changes of installing a drainage pipe from E Davis to the intake on E Farley. The decision would need to be made fast, by the next day, because the paving was scheduled on East Farley Street that morning. Sieverding felt it wasn't smart to rush into a \$30-40,000 project and explore other options.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. The motion to adjourn was made by A. Reuter, seconded by D. Meyer. Motion carried.

Handwritten signature of Tyler Sieverding in black ink, consisting of a stylized 'T' and 'S'.

Tyler Sieverding, Mayor

ATTEST:

Handwritten signature of Sheryl Ganzer in blue ink, written in a cursive style.

Sheryl Ganzer, City Administrator/Clerk